



School Risk Assessment

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| Farm/Site name: Aldenham Country Park | Postcode: WD6 3BA OS grid reference: TQ 171958 |
| Prepared by: Martine Xenophontos | Telephone number: 02089539602 |
| Date the Risk Assessment Prepared: 16/11/15 | Date for Review of Risk Assessment: 16/11/17 |
| Nearest hospital: Watford General Hospital, Vicarage Road, Watford, Herts, WD18 0HB | |
| Site Access for emergency vehicles: Entrance to the park is on Aldenham Road WD6 3BA | |

| Activity | Hazard | Risk | Action | Post action Risk Level |
|--------------------------------|---|------|--|------------------------|
| Arrival on site | Getting off the coach | High | Coaches to park in the designated area Teachers to supervise children alighting the coach – children then directed to a safe area (pre visit) | Low |
| Walking around the site | Walking around the car park | High | Teachers and helpers to supervise children at all times in the car park area | Low |
| | Slips trips and falls – wet, muddy ground, tree roots and uneven ground | Low | Pre visit information to include advice on suitable footwear Health and safety talk from staff to group to include slips, trips and falls Teachers and helpers to maintain discipline of group Walking routes selected as suitable for the group Particularly slippery or bumpy areas pointed out to the teacher | Low |



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| | | | Be aware of tree root in the woodland areas | |
| | Stings from insects | High | The school group must have a trained first aider on site First aid kit to include necessary equipment for stings Any children with allergies to be known by the teacher | Low |
| | Stings/scratches from plants | Medium | The group must have a trained first aider on site Ensure the children can identify stinging nettles and brambles | |
| | Open water | High | Group to be made aware there is a 65acre lake on site with deep water Teachers to maintain discipline of group and keep the children away from water's edge Be aware there are no safety rings around the lake | Low |
| | Lost child | Medium | A pre visit should be done with teachers aware of site layout A frequent head count should be done Children are to be supervised at all times Read the Aldenham Country Park lost child policy | Low |
| | Animals in fields | Medium | Do not go in to fields with animals present unless discussed with a member of staff or agreed beforehand | Low |
| | Dogs | Medium | Be aware there are dog walkers on site and the dogs may not be on leads Ensure any children who don't like dogs are known to the leaders | Low |
| | Electric fencing | Low | Brief group on use of electric fencing and location Advise people with pacemakers not to go near to the fence Signage on the approach to the fencing and on actual fencing | Low |
| Animal contact | Animal contact/proximity | Medium | Advise the group there may be opportunities to touch/stroke the animals allergies should be known before the visit Children to hands after touching the animals and before eating The farm is not double fenced and adults are advised to keep children's hands away from the fences and not to let them poke | Low |



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| | | | <p>their fingers through</p> <p>Children should only pet the animals that are in our designated petting area</p> <p>Animals must only eat feed that has been given to the group by Aldenhams Country Park Staff</p> | |
| | Bites/scratches/ pecks | Low | <p>The group must have a trained first aider on site</p> <p>Advise if blood is drawn they should visit a doctor who will advise them on any action that should be taken</p> <p>Children must not poke their fingers through or hold on to the fences</p> | Low |
| | Bacterial infections | High | <p>Teachers should undertake a Pre visit from school</p> <p>Information on e-coli and other bacterial infections to be sent to the school at booking</p> <p>Hand washing information to be sent to the school</p> <p>Adequate hand washing facilities provided with warm water, soap and hand towels</p> <p>Cuts and grazes on the children's hands should be covered by a waterproof dressing</p> <p>Any women who are or think they may be pregnant are advised to stay away from the ewes (female sheep) during the lambing period – there will be signs around the farm indicating that lambing is in progress</p> | Low |
| Farm Operations | Muck heap | High | <p>Advise teachers of areas that are out of bounds</p> <p>Make sure it is clearly marked as out of bounds</p> | Low |
| | Machinery | High | <p>Keys to be taken out when not in use</p> <p>Out of bounds areas clearly marked</p> <p>Vehicles to sound horn for warning when approaching a group on site the group as directed by adults must move to the side of the</p> | Low |



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| | | | path to allow for machinery to move past | |
| | Chemicals | High | All chemicals to be stored in locked cabinets | Low |
| | Farm tools | High | To be stored in locked rooms in out of bounds areas | Low |
| | Farm equipment | High | Stored in out of bounds areas Teachers to maintain discipline of group and ensure they do not touch any visible farm equipment | Low |
| Weather | Extreme Conditions | Medium | Pre visit information to include advise on appropriate clothing for weather conditions Teachers to ensure parents and children are aware of what to bring and wear for the visit In high winds woodland areas will be closed In high winds do not shelter under any trees | Low |
| Woodland Activities | Carrying heavy logs/branches | Medium | Health and safety briefing at the beginning of the activity Children told to work as a team for carrying long or heavy logs – teachers and helpers to supervise and ensure children are acting accordingly Aldenhams county Park’s trees are fully surveyed on a yearly basis however before each session staff will survey the woods for hanging branches and damage to trees Woodland activities will be cancelled in high winds | Low |
| | Monkey Nets and Tree climbing | | Please refer to monkey nets and tree climbing Risk Assessment | |
| Park Activities | Pick materials from around the park | Low | Teachers to prepare children on stinging nettles and brambles before the visit Health and safety briefing before the activity to ensure children know what they can and can’t pick | Low |
| Pony rides | Being kicked/bitten by the ponies | High | Teachers/adults must read the pony safety information and sign this off before children will be allowed in to the pony zone area Visitors will not enter the pony zone area without a staff | Low |



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| | | | <p>member</p> <p>All visitors in the pony zone area must wear a riding hat</p> <p>Visitors must behave in a controlled quiet manner any children shouting or running around will be asked to leave the area</p> <p>Pony zone visitors are not to walk around the back of the ponies</p> | |
| | Falling off ponies | High | <p>Children are not to ride without a member of Aldenham staff present</p> <p>Children must always wear a riding hat and hold on to the saddle</p> <p>Whilst on the horse children must behave in a quiet calm manner</p> <p>Whilst on the horse the rider must obey all of the instructors instructions</p> <p>Spine protectors are available for small children</p> | Low |

Signature.....

Date.....

Print Name.....

Position.....